



Southwark Gymnastics Club  
Brunswick Park Primary School, Picton Street, SE5 7QH  
Camberwell Leisure Centre, Artichoke Place, SE5 8TS  
info@southwarkgymnastics.co.uk – www.southwarkgymnastics.co.uk - 07960001572

## Job Description

### Senior Coach – Charles Dickens

It is important to note that this is a guideline to the job you will be carrying out. It may be changed from time to time to meet changing circumstances. It is hoped that agreement would be met on any such changes.

Responsible to: Club Manager

Accountable to: Directors Southwark Gymnastics Club CIC

You are required to plan and deliver Recreational Level training sessions for Children including School pupils. You will take responsibility for the safe and efficient day to day running of the training venue.

### Main Duties

1. Lead and supervise a coaching team to deliver a dynamic and exciting programme.
2. Plan and deliver training sessions for GfA members, School Pupils and the Charles Dickens School Competition Squad.
3. Work effectively with the School Management and Premises staff to ensure smooth running of activities at the site.
4. Deliver Holiday Club Programmes during non-term time
5. Assessing and evaluating gymnasts progress against club benchmarks.
6. Ensure safe registration at the start of sessions and safe dispersal of gymnasts at the end of training sessions.
7. Communicate effectively with parents/carers of gymnasts and deal efficiently with any concerns raised.
8. Attending internal and external competitions and other events (agreed in advance)
9. To maintain a safe training environment. Using suitable setup and set down procedures and ensuring these are being followed by all coaches and gymnasts.
10. To notify the Club Manager of any issues or complaints that arises during activity sessions.
11. Be able to implement good behaviour management skills.

### In addition to the above all coaches are required to:

- a) Undertake appropriate training and coach development as required.

Affiliated to British Gymnastics, Gymnastics England and London Gymnastics





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- b) Adhere to all Southwark Gymnastics Club policies and procedures, including Equal Opportunities and Health and Safety.
- c) Respect confidentiality: all confidential information should be kept in confidence and not released to unauthorised persons.
- d) Participate in Southwark Gymnastics Club's Performance Review and Development Scheme.

**Applicants should be able to demonstrate the ability to meet the following qualifications/criteria:**

- Minimum Level 2 UKCC Gymnastics in GfA, Women's Artistic or Men's Artistic
- Experience of delivering gymnastics to recreational level gymnasts including those with special needs
- Ability to lead and supervise a coaching team
- Enhanced CRB Disclosure or DBS clearance
- Safeguarding and Protecting Children (SPC) Certificate
- Current Membership of British Gymnastics
- First aid training

**Pay and Hours**

45 Hours Per Week

Usual Term-Time Schedule (Non-Term Time Hours may differ)

Monday	9am – 8.15pm
Tuesday	9am – 8.15pm
Wednesday	3pm – 8.15pm
Friday	1pm – 8.15pm
Saturday	11am – 5pm
Sunday	11am – 5pm

Additional overtime hours available on request. Work will be completed at one of the clubs three training venues or within a school setting in the Borough of Southwark.

**Remuneration**

Contract September 2019 – July 2020

Band 3 £21,350 - £25,850 depending on qualifications and experience.

6 Weeks Holiday per year /

Further coaching courses and training paid for.

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