

## **Southwark Gymnastics Club CIC Refund policy**

### **Drop-in Classes**

'Drop-in' refers to classes booked via [www.bookwhen.com/southwarkgym](http://www.bookwhen.com/southwarkgym)

These typically include, but are not restricted to, Tiny Gym, Holiday Club and Adults sessions which do not require annual membership and can be booked on a session by session basis (Pay As You Go)

For these classes, SGC operates a no refund policy if you are unable to attend.

If you are unable to attend a session that you have booked please view the booking in your email and transfer to another session at least 12 hours before the session is due to start.

However, if the class is cancelled by SGC we will offer either a full refund for that session or the option to transfer your booking to a later date.

### **After-School Clubs**

After-School Clubs refer to clubs run and organised by SGC whereby the parent/carer books directly with SGC.

Currently these include sessions booked via [www.bookwhen.com/brunswick](http://www.bookwhen.com/brunswick) or [www.bookwhen.com.charlesdickens](http://www.bookwhen.com.charlesdickens)

For these classes, SGC operates a no refund policy if your child is unable to attend.

However, if a class is cancelled by SGC we will offer either a full refund for that session or a discount on a later booking to the equivalent value of the cancelled session.

### **Classes for Members**

Classes will include, but are not restricted to, Gymnastics for All, Tumble Tots, Pre-School and competitive squads.

These sessions are usually booked through [www.loveadmin.com](http://www.loveadmin.com) and require annual membership to join.

For these classes, SGC operates a no refund policy if you are unable to attend.

However, if a class is cancelled by SGC we will offer either a full refund for that session or a discount on a later booking to the equivalent value of the cancelled session.

## **Annual Membership**

Annual Membership is required for selected classes. The membership year runs from 1<sup>st</sup> October to 30<sup>th</sup> September each year regardless of when a member joins.

Membership is required after the second session is attended.

Memberships cannot be refunded if a member chooses to stop attending classes. However, you have a seven day 'cooling off' period after payment whereby you can receive a full refund on membership if you change your mind. After seven days memberships are no longer eligible for refund. If a membership is cancelled, that participant will no longer be able to attend classes that require membership.

**If you have any questions relating to the refund policy please contact the office on [info@southwarkgymnastics.co.uk](mailto:info@southwarkgymnastics.co.uk)**